

Customers

Favorites	Sow	Feed	Finish	Sales	Finance	Assurance	Analytics
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Data Entry

- ☆ Add Expenses
- ☆ Find Expenses
- ☆ Add Invoices
- ☆ Find Invoices

Imports

- ☆ Expenses

Reports

Setup

Finance Attributes

- ☆ **Customers***
- ☆ Customer Contract Types
- ☆ Customer Terms
- ☆ Expense Categories*
- ☆ Return Addresses
- ☆ Vendors
- ☆ Pig Suppliers

Calendar

- ☆ Accounting Calendar
- ☆ Production Calendar*

Note fields with a (*) are required. Other fields are optional. The code is what you will use during data entry and must be unique.

Save (Ctrl-S) Print All Add Rows: Add (Ctrl-A) Show Table

Table: Customers*

Sort Columns

Enter your data then click Save

Row #	*Customer Name	*Code	Sites	More...	Active	Start Date	End Date	Contact Name
1	Culls	C	Sites	More...	<input checked="" type="checkbox"/>			
2	Employees	E	Sites	More...	<input checked="" type="checkbox"/>			
3	Local Sales	LS	Sites	More...	<input checked="" type="checkbox"/>			

**If you already have Customers entered when you get to the grid, but need to add more, click the Add button.

If you would like to add Sites to your Customers, click on the Sites button after you click Save.

Save (Ctrl-S) Print All Add Rows: Add (Ctrl-A) Show Master Table Customer Sites Show All Customer Sites

Table: Customer Sites Entry: Culls

Sort Columns

Enter your data then click Save

Row #	*Customer Site Name	*Code	Phone	Fax	Active	More...	PIN
1	Breeding and Gestation	BG			<input checked="" type="checkbox"/>	More...	
2					<input checked="" type="checkbox"/>	More...	